

Town of Lyme
Select Board Meeting
Minutes for January 2nd, 2014
Approved January 9, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard A. Vidal (member), Susan J. MacKenzie (member), Shaun O'Keefe (police chief), Fred Stearns (Road Agent) and Dina Cutting (Administrative Assistant).

1. Chair Smith called the Selectboard meeting to order at 8:00AM
2. Mr. Stearns reviewed the issues with the GMC 5500 truck. The cost to fix it will be between \$10,000-\$15,000. Stearns had gathered information on the cost of various trucks, new and used. Followed was a discussion conserving the use of the 5500 and what it does for the Highway department. The Capital Reserve Fund was reviewed and the length of time between trucks was discussed. There is some concern that this make of truck is not adequate for what the highway department uses it for. Stearns will be seeking more information on various options for future trucks. It was the sense of the board that the present truck should be fixed As soon as possible. Smith had confirmed there were adequate funds in the Emergency Vehicle Repair fund.
 - Smith moved to fix the GMC 5500 using the Emergency Vehicle Repair Fund. Seconded by MacKenzie. Voted unanimously in favor.
 - The Selectboard stated the culvert repair .3 of a mile south of the East Thetford Bridge is a priority. Also fixing the surface runoff on the bank across from Carola Leas house needs to be done as soon as the weather permits. The Selectboard wishes the highway department to make drainage a priority to avoid future damage to the roads.
 - Stearns reviewed the job and responsibilities of the Highway workers when they are not plowing.
3. Vidal moved to approve the minutes of the December 19th, 2013 public and non-public meetings Seconded by MacKenzie. Voted unanimously in favor.
4. Matters arising: MacKenzie asked about the liens being put on property owners receiving assistance from the Over Seer of Welfare. The Selectboard reviewed the process and the need for this action. The Roller lease does have an escape clause; the warrant article needs to be written accordingly. Cutting reported there were 16 applications for the job opening in the office. They will be made available for the Selectboard to review. Vidal will be part of the interview process. MacKenzie wondered if the Selectboard wanted to consider not having lifeguards at post pond. Her question is the liability greater to have ineffective guards rather than no guards?
5. Public Comments: There were none
6. Manifest was approved in the amount of \$63,647.41.
7. Committee & Commission reports: None
8. Ongoing business: Kevin Peterson will be resigning as Emergency Management Director. Chief O'Keefe reported that the cruiser travels a total of 25,000 to 30,000 per year.
9. Highway Job description: The board reviewed the draft job description for Heavy Equipment Operator/Laborer. A few minor changes were offered. Smith moved to accept the job description for Heavy Equipment Operator/Laborer. Seconded By Vidal. Vote unanimously in favor. The board has now completed: Road Agent, Foreman and Heavy Equipment Operator/Laborer. In the future the Board will be reviewing these with the Highway department.
10. At 9:15AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Vidal and voted unanimously by a roll call vote. Present for the non-public session was, Smith, Vidal, MacKenzie.
11. At 9:35AM the board returned to public session having determined that more information was needed.
12. There being no further business Smith moved to adjourn at 9:36AM. Seconded by Vidal. Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting